**Information on Fee Status**

Fee status is assessed according to the UK’s Education (Fees and Awards) regulations (2007) and their subsequent amendments; the Education (Student Fees, Awards and Support) (Amendment) Regulations 2021, No.127. To review these regulations click [here](https://www.ukcisa.org.uk/Information--Advice/Fees-and-Money/England-fee-status#layer-6082).

The information and documentation you provide in completing and submitting this fee status questionnaire (FSQ) will be used by the College solely for the purpose of determining your fee status and will be processed in accordance with the College’s Privacy Notice for Students and Prospective Students (which can be access at: <http://www.imperial.ac.uk/about/governance/academic-governance/academic-policy/admissions/>).

Please complete all relevant sections as instructed. You will also need to include appropriate documentation to evidence your declarations.

The provision of false or misleading information or documentation may result in any offer of admission being withdrawn, or require a registered student to withdraw (see regulation 5.2 of the College’s General Regulations (Academic).

The College reserves the right to withhold all or any part of any fee paid by a student if they later provide information which changes their fee status and which was available to them, but not disclosed to the College at the time of their application or at the time of appeal.

Fee status is determined on the ‘relevant date’ which is the 1 September, 1 January or 1 April closest to the beginning of the first term of a student’s course and a student’s classification will remain the same throughout their course of study. Fee status may change during a student’s course of study ***ONLY*** in one of the following circumstances:

1. *The student becomes an UK National; or the relevant family member of an a UK national.*
2. *The student (or their parent or their spouse/civil partner) is granted refugee status in the UK;*
3. *The student (or their parent or their spouse/civil partner) is granted exceptional leave to remain in the United Kingdom following the refusal of refugee status.*

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Fee status will only change if the student also meets all other conditions attached to the relevant regulations of that framework for fees. Where a fee classification changes, this will usually only apply from the next academic year and will not be backdated to cover either/or the previous or current academic years.

You will not be entitled to change your fee status part way through a course of study by virtue of:

1. *Obtaining indefinite leave to remain after the start of your course.*
2. *Fulfilling the requirements of the long-residency regulations after the start of your course.*

**Section 1 – Your Personal Details**

College ID Number: ***Click here to enter text.*** | UCAS ID Number: ***Click here to enter text.***

First Name: ***Click here to enter text.*** | Family/Surname: ***Click here to enter text.***

Date of Birth: ***Click here to enter text.***

Primary Nationality: ***Click here to enter text.***

Second Nationality: ***Click here to enter text.***

Third Nationality: ***Click here to enter text.***

*\*Please submit copies of your passport(s) to evidence your nationality/nationalities*

**1a)** Do you have indefinite leave to remain (ILR) in the UK? ***Click here to enter text.***

**1b)** Do you have an entitlement of a permanent right to abode in the UK? ***Click here to enter text.***

**1c)** Are you an EEA/Swiss national with pre-settled/settled status to remain in the UK? ***Click here to enter text.***

**1d)** Are you an EEA/Swiss national exercising a right of residence in Gibraltar? ***Click here to enter text.***

**1e)** Have you been granted the status of refugee by the UK Government? ***Click here to enter text.***

**1f)** Have you been granted Exceptional Leave to Enter/Remain or Humanitarian Protection/Discretionary Leave to remain in the UK? ***Click here to enter text.***

**1g)** Have you been granted ‘stateless leave’ or ‘extant leave’ to remain in the UK? ***Click here to enter text.***

**1h)** Have you been granted ‘Calais leave’ to remain in the UK? ***Click here to enter text.***

**1i)** Have you been granted ‘Section 67 leave’ to remain in the UK? ***Click here to enter text.***

*\*If you have answered ‘Yes’ to any of the above questions, please submit copies of appropriate documents to evidence this status.*

**Section 2 – Your Family Details**

Father’s Full Name (First and Last Name): ***Click here to enter text.***

Father’s Nationality: ***Click here to enter text.***

Mother’s Full Name (First and Last Name): ***Click here to enter text.***

Mother’s Nationality: ***Click here to enter text.***

Spouse or Civil Partner’s Full Name: ***Click here to enter text.***

Spouse or Civil Partner’s Nationality: ***Click here to enter text.***

**2a)** Have your parent(s)/legal guardian or spouse/civil partner been granted the status of refugee by the UK Government? ***Click here to enter text.***

**2b)** Have your parent(s)/legal guardian or spouse/civil partner been granted Exceptional Leave to Enter/Remain or Humanitarian Protection/Discretionary Leave to remain in the UK? ***Click here to enter text.***

**2c)** Have your parent(s)/legal guardian or spouse/civil partner been granted ‘stateless leave’ or ‘extant leave’ to remain in the UK? ***Click here to enter text.***

**2d)** Have your parent(s)/legal guardian been granted ‘Calais leave’ or ‘Section 67’ to remain in the UK? ***Click here to enter text.***

**2e)** If you have answered ‘Yes’ to 2a, 2b, 2c or 2d please confirm whether you and that person has lived in the UK continuously since being granted that status? ***Click here to enter text.***

**2f)** If you have answered ‘Yes’ to 2a, 2b, 2c or 2d on the basis of your parent(s)/legal guardian’s immigration status, please confirm whether you were aged under 18 years on the date of the application made from which this status of leave was granted? ***Click here to enter text.***

**2g)** If you have answered ‘Yes’ to 2a, 2b or 2c on the basis of your spouse/civil partner’s immigration status, please confirm whether you were their spouse/civil partner on the date of the application made from which this status of leave was granted? ***Click here to enter text.***

**2h)** If you have answered ‘No’ to 2e, please provide details of any absences from the UK (where they were when not in the UK and the dates of absence from-to): ***Click here to enter text.***

*\*If you have answered ‘Yes’ to 2a, 2b,, 2c or 2d please submit copies of appropriate documents to evidence your parent(s)/legal guardian’s or spouse/civil partner’s immigration status. You may also need to provide evidence of the date the application for this leave was made, proof of your age at this time, or proof of your marriage or civil partnership status at that time.*

*\*If your parent(s)/legal guardian, grandparent(s) and/or spouse/civil partner is either an EU, EEA or Swiss national, please submit a copy of their passport(s) to evidence their nationality and documentation to prove your relationship to them, for example birth/adoption certificate or marriage certificate.*

*\*If your parent(s)/legal guardian is a Turkish national who is currently ordinarily resident in the UK and employed in the UK (or has been employed in the UK), please submit a copy of their passport(s) to evidence their nationality, documentation to prove your relationship to them, for example birth/ adoption certificate, proof of their current or previous employment (work contracts, payslips, P45 or P60) and evidence of their UK immigration status..*

**Section 3 – Residency**

**3a)** In what country were you born? ***Click here to enter text.***

**3b)** Have you lived in your country of birth continuously since birth? ***Click here to enter text.***

**3c)** If you answered ‘No’ to 3b, please outline below the countries that you have lived in and dates of residence:

|  |  |
| --- | --- |
| Country | Date From – To |
| ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** |

**Your Current Permanent Address**

Address: ***Click here to enter text.***

**3d)** Why are you living at your current permanent address: ***Click here to enter text.***

**3e)** Who lives at your current permanent address? ***Click here to enter text.***

**3f)** Have you lived at your current permanent address for three years prior to the start of your course? ***Click here to enter text.***

If you have answered ‘No’ to 3f, please detail your previous places of residence below

|  |  |  |
| --- | --- | --- |
| Address (including country) | Date From - To | Reason for Residing Here |
| ***Click here to enter text.*** | ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** | ***Click here to enter text.*** |

If you consider yourself to be residing at your current permanent address on a temporary basis, please confirm the address that you consider to be your place of ‘ordinary/normal’ residence below.

**Your Place of Ordinary Residence**

Address: ***Click here to enter text.***

If your parent(s)/legal guardian(s) do not live with you at your current permanent address, please confirm *their* current permanent address below.

**Parent(s)/legal guardian(s)** **Current Permanent Address**

Address: ***Click here to enter text.***

**3g)** Have your parent(s)/legal guardian(s) lived at the current permanent address confirmed above for the three years prior to the start of your course? ***Click here to enter text.***

If you have answered ‘No’ to 3g, please detail your parent(s)/legal guardian(s) previous places of residence below

|  |  |  |
| --- | --- | --- |
| Address (including country) | Date From - To | Reason for Residing Here |
| ***Click here to enter text.*** | ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** | ***Click here to enter text.*** |

If your spouse/civil partner does not live with you at your current permanent address, please confirm *their* current permanent address below.

**Spouse/Civil Partner’s** **Current Permanent Address**

Address: ***Click here to enter text.***

**3h)** Has your spouse/civil partner’s lived at *their* current permanent address continuously for the three years prior to the start of your course? ***Choose an item.***

If you have answered ‘No’ to 3h, please detail your spouse/civil partner’s previous places of residence below

|  |  |  |
| --- | --- | --- |
| Address (including country) | Date From - To | Reason for Residing Here |
| ***Click here to enter text.*** | ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** | ***Click here to enter text.*** |
| ***Click here to enter text.*** | ***Click here to enter text.*** | ***Click here to enter text.*** |

*\*You should provide documentation to evidence your place of permanent residence and place of ordinary residence where these differ. Documentation should evidence your place(s) of residence for the three years prior to the start of your course and a three year period of place(s) of ordinary residence where these differ. This also applies to the place(s) of residence of relevant family members where they have resided somewhere different to you for the periods concerned.*

*\*Documents may include, but not be limited to: mortgage confirmation, tenancy contracts, utility bills at 4 month intervals.*

*\*If you consider yourself to be residing at your current place of permanent residence on a temporary basis, you should include documentation that evidences the ‘temporary’ nature of this residence. This may include, but not be limited to: visas confirming limited permissions of residency in your place of current residence (and/or those of relevant family members), employment contracts confirming a fixed-term or temporary contract and confirmation of full-time education. Additionally, where you have maintained a place of ‘ordinary/normal’ residence that differs to your current place of permanent residence, you should provide documents evidencing that place of residence (for at least three years prior to the start of your course) and document proof of any travel to and from that place over the three years.*

**Section 4 – Additional Information**

It is recommended that you use this section to detail any additional information about you, relevant family members or your circumstances that you believe to be relevant to your fee status, particularly where this information has not been covered by your answers to questions elsewhere on this form. You may submit an additional sheet with your submission if necessary.

***Click here to enter text.***

**Section 5 – Declaration**

1. The information I have supplied in completing this questionnaire is to the best of my knowledge, accurate and complete. I agree to inform you immediately if there is any material change to my circumstances that I believe may affect my fee status classification.

Confirm your declaration by stating **‘True’**: ***Click here to enter text.***

1. I understand that in submitting this information about me and/or any other individuals included herein, that I and/or any other individuals included consent to the College processing this information in accordance with the Privacy Notice for Students and Prospective Students (which can be access at: <http://www.imperial.ac.uk/about/governance/academic-governance/academic-policy/admissions/>) in order for the College to determine my fee status classification.

Confirm your and any other relevant individuals consent(s) by stating **‘I/We Consent’**: ***Click here to enter text.***

Date: ***Click here to enter text.***

**Submitting your Fee Status Questionnaire**

This form and any supporting documentation should be submitted as follows:

Applicant submissions should be sent to the appropriate [admissions team.](http://www.imperial.ac.uk/study/ug/apply/contact/)

Student submissions should be sent to student.records@imperial.ac.uk

**Outcomes of fee status assessments for applicants**

Offers of admissions to undertake study at Imperial College London are based solely on academic merit and potential to excel on our courses of study. As such, the College will only complete a fee status assessment for individuals who have applied to the College and to whom we intend on making an offer of admission to and/or for current Students of the College. As such, if you are submitting this questionnaire before receiving an outcome on an application, we will only complete your assessment and provide you with the outcome once we have determined that an offer will be made. When fee status assessments are completed, we will provide written confirmation of the outcome of that assessment along with the details upon which our decision has been determined. Your fee status outcome notification will also include information on appeals. Further information on fee status and our process can be found by clicking [here](http://www.imperial.ac.uk/study/pg/fees-and-funding/tuition-fees/fee-status/).

**Outcomes of fee status assessments for registered students**

Confirmation of the outcome of fee status assessments for registered students will confirmed in writing no later than September, preceding the commencement of the next academic year. For further information, please [click here](http://www.imperial.ac.uk/student-records-and-data/for-current-students/undergraduate-and-taught-postgraduate/changes-to-fee-status/).

**Section 6 – For Official Use Only [To be completed by Imperial Fee Status Assessor]**

Assessor’s Name: ***Click here to enter text.***

Date of Assessment: ***Click here to enter text.***

Outcome: ***Click here to enter text.***

Outcome Feedback: ***Click here to enter text.***